

**2009**  
**Official Advisory Report of the**  
**Staff/Pastor-Parish Relations Committee for**  
**The Appointment Process**

*To be completed by the Staff/Pastor Parish Relations Chairperson and returned to the District Superintendent's office **no later than 10/15/2009.***

**From:** \_\_\_\_\_  
(Name of Charge)

**To:** Western New York Conference Appointment Cabinet (Bishop and District Superintendents)

**RE:** Pastor \_\_\_\_\_

Our committee met on \_\_\_\_\_ at the request of the District Superintendent. We discussed the ministry, leadership and mission of our congregation(s) and how well our plans and goals as Christ's church(es) are being fulfilled. We prayerfully considered the options below and offer our counsel to the Bishop and the Cabinet on behalf of our charge.

Please write a statement representing your collective evaluation of the pastoral situation of your charge. (Use the back of sheet or an attachment, if necessary.) Include the following:

a. Appointment Advisory (**Choose one**):

1. Please write a short paragraph stating missional reasons why you wish to continue this pastoral leadership?

2. Please write a short paragraph stating missional reasons why you prefer to continue the current leadership but with an agreement on new directions and/or mutual efforts for improvement in specific areas (list those areas).

3. Please write a short paragraph stating missional reasons why you prefer a change in pastoral leadership.

b. What process did the committee use to make the recommendation listed above under a.?

We understand that this is advisory and does not guarantee either a change or continuation of the present appointment. This, along with the pastor's advisory response and the needs of all the conference Churches, is important in establishing the pastoral appointment for our Church. We also understand that this information is to be kept confidential between the Committee and the pastor and is not to be shared with others (e.g. family members, friends, Church Council, etc.)

Signed by the Staff/Parish Relations Committee members present:

_____	Member	_____	Member
_____	Member	_____	Member
_____	Member	_____	Member
_____	Member	_____	Member
_____	Member	_____	Member
_____	Chairperson	_____	Date:

Signature of the Pastor \_\_\_\_\_ Date \_\_\_\_\_